



Drug & Alcohol Program Compliance Checklist

- Pre-employment drug testing completed before safety-sensitive duties begin.
- Driver enrollment in a DOT-approved random drug & alcohol testing consortium (C/TPA).
- Maintain signed policy acknowledgment form in each Driver Qualification File (DQF).
- Ensure drivers understand the effects of drug and alcohol misuse through educational materials.
- Conduct random testing throughout the year per FMCSA minimum percentages.
- Post-accident drug and alcohol tests completed per FMCSA 49 CFR Part 382 Subpart C.
- Reasonable suspicion testing protocol in place and supervisors trained to recognize signs.
- Maintain all drug & alcohol testing records securely for at least 5 years.
- Ensure access to a Substance Abuse Professional (SAP) for drivers with violations.
- Document all refusals to test and remove drivers from safety-sensitive functions immediately.